



Date: Monday, August 19, 2024, 4:30 pm
Spartanburg Community College, Dr. Benjamin Snoddy Boardroom

Subject: Minutes from The Spartanburg County Commission for Technical and Community Education Meeting

Attendees: Chairman Keller, Secretary Hill, Commissioner Fowler, Commissioner Kennedy, Commissioner Anderson, Commissioner Hamrick, Dr. Mikota, Mr. Burroughs, Dr. Satterfield, Ms. Hughes, Mrs. Walker, Mrs. Painter, Mrs. Harris, Vice Chairman Bell, Commissioner Sarratt, Commissioner King, Commissioner Radford, Mr. Burns, Dr. Obi, Ms. James

Absent: Commissioner Smith, Mr. Aughinbaugh, Commissioner O’Neill

I. Chairman Keller Called the meeting to order at 4:54 pm.

II. COMMISSION MINUTES

Chairman Keller presented the June 17, 2024, meeting minutes, which previously had been shared with the Members and asked if any Member had edits or questions. Hearing no amendments or objections, Chairman Keller asked for a motion to approve the minutes as written. Commissioner King motioned to approve the June 17, 2024, meeting minutes, Commissioner Anderson seconded the motion, and all voted aye.

III. CONSENT AGENDA

Chairman Keller presented the Consent Agenda Items, which previously had been shared with the Members and asked if any Member had edits or questions. Hearing no amendments or objections, Chairman Keller asked for a motion to approve the Consent Agenda Items as presented. Commissioner Sarratt motioned to approve the Consent Agenda Items, Commissioner Fowler seconded the motion, and all voted aye.

IV. ACADEMIC AFFAIRS presented by Dr. Lisa Satterfield
Diagnostic Medial Sonography Program

- The program started today with a full class.

Anesthesiology Program

- Spartanburg Community College has been approached by VCOM about starting

this program

- There is no anesthesiology program locally
- This program cannot be offered unless endorsed by a medical school

Viability of Current Program Offerings

- Work is ongoing to set parameters to reevaluate program offerings
- Once parameters have been established, some programs will be brought before the Commission for discussion regarding viability.
- The massage therapy program is a program that has rose to the top of the list to reevaluate
 - Should resources continue to be put towards this program when:
 - The applicant pool is low
 - Completion rate is low
 - Due to the age of the program, there will soon be a need for new equipment and labs will need to be remodeled.
 - Currently this program is housed in the BMW building and that space is now needed for BMW classes.

Monitoring Report

- Due September 1, 2024
- Board meets in December
- The decision will be given to Dr. Mikota at the SACSCOC meeting
- Retained consultant for the Compliance Certification to ensure that the monitoring report is as it should be
- Dr. Satterfield fully expects that SCC will removed from Monitoring

At this time the floor was open to questions. None were put forth. Commissioner Keller asked for a motion to approve Dr. Satterfield's remarks as information. Commissioner Fowler motioned to approve Dr. Satterfield's remarks as information. Commissioner Anderson seconded the motion and all voted Aye.

REAFFIRMATION presented by Dr. Jenny Williams, Chief Accreditation Officer

- Dr. Williams, the previous Dean of Arts and Sciences, is now managing Intuitional Effectiveness and Accreditation
- Monitoring work has been a huge focus
- Working extensively with a consultant who has been very complementary about those reports
- A brand-new assessment process is being implemented so that there is a robust process in place.
- A lot of work has gone into the Compliance Certification
- Dr. Williams has submitted to the consultant a good portion of the first narratives for that report and has received good feedback
- There is an internal review and a policy audit also being performed
- Dr. Williams will continue to give updates

At this time the floor was opened for questions. None were put forth. Commissioner Keller asked for a motion to approve Dr. Williams's remarks as information. Commissioner Hill motioned to approve Dr. Williams's remarks as information. Commissioner Sarratt seconded the motion and all voted Aye.

V. FINANCE presented by Ms. Melissa Hughes
Financial Report as of June 30, 2024

Revenue:

- Curriculum - \$30,107,228 received which reflects 95% of budgeted amount
- Continuing Education - \$1,893,185 received which reflects 105% of budgeted amount
- Auxiliary - \$2,699,989 received which reflects 103% of budgeted amount
- State Allocations - \$12,817,882 received which reflects 100% of budgeted amount
- State - Cherokee Allocations - \$1,307,816 received which reflects 100% of budgeted amount
- County - \$10,469,698 received which reflects 101% of budgeted amount
- Other - \$813,601 received which reflects 344% of budgeted amount
- Total Revenue - \$61,071,170 received which reflects 100% of budgeted amount

Expenses:

- Full-Time Salaries - \$22,026,214 paid which reflects 88% of budgeted amount
- Full-Time Fringe - \$10,416,691 paid which reflects 106% of budgeted amount
- Part-Time Salaries \$5,800,960 paid which reflects 89% of budgeted amount
- Part-Time Fringe - \$1,508,250 paid which reflects 93% of budgeted amount
- O&M Expenses - \$16,350,277 paid which reflects 91% of budgeted amount
- Total Expenses - \$60,387,962

As of June 30, 2024, Spartanburg Community College received 100% of the budgeted revenues, which is a revenue increase of \$4,733,914 in comparison to June 30, 2023. There are no major issues regarding the budget. Expenditure as a percentage of the budget was at 99%, which is 4% more than the previous year.

At this time the floor was opened to questions. None were put forth. Chairman Keller asked for a motion to approve the Financial Report as Information. Commissioner Fowler motioned to approve the Financial Report as Information. Commissioner Anderson seconded the motion and all voted aye.

VI. RESOLUTIONS presented by Mr. Ethan Burroughs, VP, Finance
Resolution Regarding Capital Project - Lease Agreement for security camera system

- There was an increase in the technology fee from \$50.00 to \$100
- This increase was used to invest in a new camera system
- Update is needed to make the campus more safe and secure
- This resolution authorizes the College to enter into a lease agreement through the State Treasurers Master Lease Program
- \$932,877.00 for five years at a rate of 3.5935%

- The bid was awarded to Bank of America
- Payments of \$207,162.35 starting September 2025
- Fully paid off in five years
- Authorizes Mr. Burroughs to sign on behalf of the college

Commissioner Hamrick asked if in five years the technology will still be considered up to date as technology changes so quickly. Mr. Burroughs stated that this purchase comes with a 10-year license which should keep the system up to date for at least 10 or more years.

The floor was opened for further questions. None were put forth. Chairman Keller asked for a motion to approve the Resolution authorizing Spartanburg Community College to enter into a lease agreement through the State Treasurer's Master Lease program for \$932,877.18 for 5 years at a rate of 3.5935% with Mr. Ethan Burroughs, VP of Finance, as authorized signer of the lease agreement on behalf of the college. Commissioner Hill motioned to approve the Resolution authorizing Spartanburg Community College to enter into a lease agreement through the State Treasurer's Master Lease program for \$932,877.18 for 5 years at a rate of 3.5935% with Mr. Ethan Burroughs, VP of Finance, as authorized signer of the lease agreement on behalf of the college. Commissioner Radford seconded the motion and all voted aye.

VII. PRESIDENT'S REPORT presented by Dr. Michael Mikota

Dr. Mikota shared with the members of the Commission his excitement on the first day of classes to be able to walk around the campus and see the busy activity of students engaging with faculty and staff. Dr. Mikota engaged with several classes, faculty, and staff and felt a lot of energy and enthusiasm. Access control was implemented today and, while there were a few minor glitches overall, the process and the acceptance by the students has gone well so far. Feedback from both students and parents has been very positive to date.

Other topics of discussion were:

Growth

- As Spartanburg Community College continues to grow there must be thought into how to expand and grow and how to start new programs while being wise with investment of resources
- Correct measures need to be in place so that decisions can be made for economic development and prosperity in this region of South Carolina
- Spartanburg Community College can be a model for all of South Carolina and beyond to the national level

At Dr. Mikota's request an article was emailed previously to the members showing the atmosphere of the higher education setting in South Carolina

- All the technical colleges except for Horry-Georgetown Technical College and Spartanburg Community College were on a 10-year decline until the last four years

- Spartanburg Community College is in one of the fastest growing in South Carolina
- The key to success is to differentiate from any other higher education institutions
 - How do we differentiate the Chasers?
 - How to Chase in a way that is at a faster pace?

Accountability

- Must be built into the structure of the college
- Institutional Leadership Compliance must be managed
- Consist with how and when reports are due and submitted
- Accountability Report has been added to the consent agenda
 - This report is for accountability and transparency
 - Any feedback on anything in the report is welcomed
 - Accountability must reach down to all sectors of the college
- Dr. Mikota will be going to Guilford Technical Community College in October to participate in the on-site review process for SACSCOC (The Southern Association of Colleges and Schools Commission on Colleges).
- Guilford Technical Community College is the fourth largest of the 58 institutions in the North Carolina Community College System.
- Spartanburg Community College will have an on-site review next fall.
- Dr. Mikota will get to observe and participate in the review process, and this will assist Spartanburg Community College with its process.

Planning

- This is usually the time of year for the Agency Head Salary review process for planning stages and objectives
- This process has been put on hold until further notice as the State is looking into updating the process
- Dr. Mikota shared with the Commission a list of proposed 2024-2025 presidential goals

Strategic Plan

- A new strategic plan is due in 2025
- A strategic plan was needed in order to launch the College into that next trajectory
- With a new strategic plan a new facilities master plan will be essential
 - There are huge challenges with regards to facilities and the cost of upgrades
 - The Ledbetter building HVAC system was installed in the late 1960s and so that building probably does not have another 30 year lifespan
 - The largest building, Powers needs to be further assessed and repaired/replaced
 - Roofs have been replaced and patched in recent years
 - When deciding needs for academic facilities there will have to be a look at the Giles campus specifically
 - Downtown campus is beautiful; School of Nursing will be located there
 - The Facility Masterplan will give guidance as to what it's going to take in order to move forward

- There is an upcoming meeting with Quackenbush where the final plan will be delivered

Economic Impact

Union

- \$4.8 million for Union expansion
- Dr. Mikota has been working with the Union County Council
- Approximately 200% growth year over year
- Now offering practical nursing program and mechatronics
- Partnership with the high school has been established
- There has been a reinvestment and restructuring
- Spartanburg Community College does not own the current property
- Dr. Mikota wants to utilize the \$4.8 million as a tool to capitalize on the growth and expansion in Union, and he is hopeful that Union County will continue to work with the College.
- Dr. Mikota would like to work with Union County in order to bring forward a recommendation for the Commission consider using the \$4/8 million on a project grows Spartanburg Community College's footprint in Union County.

Cherokee

- Capital Reserve of \$6.7 million
- \$20 million for Cherokee County
- \$12 million for an academic building
- \$8 million towards a Spark Center

Tyger River

- \$13.5 million in general fund appropriated for maintenance renovation and repair then \$25 million for a Sparks Center at the Tyger River Campus for expansion

An additional \$8,000,000 for MRR

Programs

- The College is exploring opportunities to advance curriculum offerings
- Offering advance programs that are differentiated to the local area will drive success
- Dr. Mikota had a meeting which Commissioner O'Neill as well as Commissioner Smith attended virtually, about advancing quantum technology at the Spark Center as there are continued inquiries on the high-tech economic development front. Biotech growth is also a big area of growth with regards to the Spark Center.
- Faculty who are talented in those fields will need to be recruited.
- Dr. Mikota had the opportunity to speak with all the superintendents in Spartanburg County as he hosted them for their August meeting.

- Dr. Mikota takes information from these meeting and wants to implement these programs and grow the connective curriculum and focus on workforce development.
- This will differentiate the workforce structure and possibly the Career Centers.
- Dr. Mikota had a meeting with Dr. Tim Hardy, South Carolina Technical College System President this morning.
 - Discussion centered around real ways to promote growth in workforce development
 - There will need to be a restructure internally to fully navigate the full capacity of what can be done with workforce
 - Offer not only to those students taking associate degree programs, two-year programs or certificate programs
 - This would be about workforce areas where a certification can be earned in three months to six months
 - Then students can get specialized criteria multiple areas that include computer technology, data analytics, and other burgeoning fields.
 - Dr. Mikota plans to see what can be done to advance those economic opportunities and expand the workforce capacity of SCC further.

Spartanburg Community College Foundation

- Dr. Mikota and Chairman Keller had a meeting with the SCC Foundation board
- There needs to be ongoing connectivity of this Commission and the Foundation Board
- These groups need to be working together as a team for the same goals
- Roles need to be expanded tying back into the private sector
- Dr. Mikota has stated many times previously that SCC will not be as successful as it can be without the help of the private sector.

At this time Dr. Mikota thanked the Commission and spoke of being appreciative of the time the Commissioners spend serving. All the work is for the students to help those individuals succeed.

This concluded Dr. Mikota's report. The floor was opened to questions, none were put forth.

Chairman Keller asked for a motion to approve the President's Report as Information. Commissioner Fowler motioned to approve the President's Report as Information, Commissioner Anderson seconded the motion, and all voted aye.

Dr. Mikota then spoke of a personal gift he received from a former student who is now a current employee at Spartanburg Community College. The gift was a cup with Dr. Mikota's likeness and the description "world changer," a beautiful storybook with pictures that show the metamorphosis of a Chaser that delivered a very personal story.

Dr. Mikota invited Mrs. Tasha Marshall to the Commission meeting tonight so that she could share her story about being a proud Chaser. At this time Dr. Mikota introduced Mrs. Mashall to the Commission and gave her the floor.

- VIII. STUDENT-EMPLOYEE EXPERIENCE presented by Ms. Tasha Marshall
Mrs. Marshall shared her emotionally personal story of how Spartanburg Community College and the Free Tuition Initiative has changed her life and the lives of her children. Coming from a troubled, unstable home, Mrs. Marshall found herself here at Spartanburg Community College taking culinary classes. Upon graduating from the Culinary program, Mrs. Marshall then enrolled in the Cyber Security program where upon graduation was hired by SCC's IT department.

Mrs. Marshall encouraged the Commission that the free tuition initiative at Spartanburg Community College is worth it for the students and community and to not give up. As a Chaser, Mrs. Marshall Dreamed It, Chased It, and now is Living it!

- IX. ADJOURN
Chairman Keller asked for a motion to Adjourn the meeting. Commissioner Hamrick motioned to Adjourn. Commissioner Radford seconded the motion. All voted aye, and the meeting was Adjourned at 6:06 pm.

Respectfully Submitted by:

A handwritten signature in cursive script that reads "Tracey Hill".

Mrs. Tracey Hill, Secretary