



Date: Monday, September 16, 2024, 4:45 pm
Spartanburg Community College, Dr. Benjamin Snoddy Boardroom

Subject: Minutes from The Spartanburg County Commission for Technical and Community Education Meeting

Attendees: Chairman Keller, Vice Chairman Bell, Secretary Hill, Commissioner Fowler, Commissioner O’Neill, Commissioner Anderson, Commissioner Sarratt, Commissioner Smith, Commissioner Radford, Dr. Mikota, Mr. Burroughs, Dr. Obi, Dr. Satterfield, Mrs. Walker, Mrs. Painter, Mr. Aughinbaugh, Ms. James, Mr. Landsverk

Absent: Commissioner Kennedy, Commissioner King, Commissioner Hamrick, Mr. Burns, Ms. Hughes, Mrs. Harris

I. CALL TO ORDER

Chairman Keller called the meeting to order at 4:32 pm.

II. COMMISSION MINUTES

Chairman Keller presented the August 19, 2024, meeting minutes, which previously had been shared with the Members and asked if any Member had edits or questions. Hearing no amendments or objections, Chairman Keller asked for a motion to approve the minutes as written. Commissioner Bell motioned to approve the August 19, 2024, meeting minutes, Commissioner Fowler seconded the motion, and all voted aye.

III. CONSENT AGENDA

Chairman Keller presented the Consent Agenda Items, which previously had been shared with the Members and asked if any Member had edits or questions. Hearing no amendments or objections, Chairman Keller asked for a motion to approve the Consent Agenda Items as presented. Commissioner Fowler motioned to approve the Consent Agenda Items, Commissioner Anderson seconded the motion, and all voted aye.

IV. AUDIT REPORT presented by Mr. Ben Kochenower, CPA, Cline Brandt Kochenower The College Report as well as the Foundation Report will be completed by the end of the week. Mr. Kochenower shared that:

- Financial statements present fairly in all material respects
- Unqualified opinion with no qualifications or modifications

- Management discussion and analysis are analyzed for consistency with financial statements and that it is consistent
- Pension schedules and other post-employment benefit schedules opinions are not expressed
- The Opinion on Compliance is unmodified
- The Opinion on Schedule of Federal Awards, approximately \$18.6 million of federal money, No Fault
- Compliance with Federal Guidelines, Opinion is unmodified
- Unmodified Opinion in relation to the overall financial statements
- Compliance with the federal guidelines, the Opinion is unmodified
- There were no findings or deficiencies in the federal compliance internal controls
- No issues were found with the internal controls or financial reporting
- Net worth or net position has increased by approximately \$2.25 million year over year
- Positive net position in spite of approximately \$74 million in pension liability and other post-employment benefits
- Cash position increased about \$5.5 million last year
- Enterprises campuses were added to the report last fall

Mr. Kochenower summarized that as far as the federal report there were no findings, no question cost, no issues with internal control federal or financial. Nothing was found that rose to the level of any kind of materiality whatsoever so with that an unmodified opinion on the statements has been submitted.

At this time the floor was opened to questions. None were put forth. Chairman Keller advised the Commission that each of them will have until Friday, September 20, 2024, at 5:00 pm to submit any questions or concerns. If no one has submitted anything by that deadline, it will be assumed that the Commission approves the Audit Report.

At this time Chairman Keller asked for a motion to approve the Audit Report with the caveat of having until 5:00 pm on Friday, September 20, 2024, to bring forth any concerns. Commissioner Bell motioned to approve the Audit Report with the caveat of having until 5:00 pm on Friday, September 20, 2024, to bring forth any concerns. Commissioner Sarratt seconded the motion and all voted aye.

V. FINANCIAL REPORT presented by Mr. Ethan Burroughs, VP, Finance

Ms. Hughes was unable to attend the meeting. Mr. Burroughs presented the financial report in Ms. Hughes absence.

Revenue:

- Curriculum – received \$15,761,205 which reflects 46% of the budgeted amount
- Continuing Education – received \$356,675 which reflects 20% of the budgeted amount
- Auxiliary – received \$877,179 which reflects 61% of the budgeted amount
- Operations – received \$11,454,027 which reflects 83% of the budgeted amount
- State – Cherokee Allocation – received \$1,307,816 which reflects 100% of the budgeted amount

- County – received \$7,900 which reflects 0% of the budgeted amount
- Other – received \$351,830 which reflects 27% of the budgeted amount
- Total Revenue – received \$30,116,632 which reflects 45% of the total budgeted amount

Expenses:

- Full-time Salaries – paid \$3,683,395 which reflects 14% of the budgeted amount
- Full-time Fringe – paid \$1,729,033 which reflects 14% of the budgeted amount
- Part-time Salaries – paid \$534,744 which reflects 8% of the budgeted amount
- Part-time Fringe – paid \$139,033 which reflects 8% of the budgeted amount
- O&M Expenses – paid \$2,364,303 which reflects 12% of the budgeted amount
- Total Expenses – paid \$13,758,572 which reflects 20% of the budgeted amount

As of August 31, 2024, SCC received 45% of budgeted revenues, which is a revenue increase of \$3,560,190 in comparison to August 31, 2023. There are no major issues regarding the budget. Expenditures as a percentage of the budget was at 20%, which is 1% less than the previous year.

Chairman Keller asked for a motion to approve the Financial Report. Commissioner Anderson motioned to approve the Financial Report, Commissioner Fowler seconded the motion, and all voted aye.

VI. FACILITY MASTER PLAN presented by Mr. Ethan Burroughs, VP, Finance

Highlights:

- The Facility Master Plan generates a roadmap for campus development that supports SCC's strategic planning and key priorities.
- The Facility Master Plan is a blend of near-term and long-term projects that will continue to propel SCC forward.
- Although providing specific recommendations, flexibility is integrated throughout to allow for adaptation over time to unforeseen factors.
- Engagement with the campus community included an open house in the Student Hub, an online survey with 420 participants, an academic and administrative questionnaire, and 3 focus group sessions.

Space Needs Assessment:

- The space needs assessment is mostly a quantitative evaluation, but quality of space was also considered and assessed through questionnaires and building tours.
- Giles and Evans are both anticipated to grow by 50%, with Evans also absorbing part of the Nursing program from Giles and resulting in further growth.
- Cherokee is anticipated to double in size.
- Tyger River is projected to grow to more than six times its current credit population with the addition of new and relocated programs.
- Union, though not anticipated to grow overall, will see a shift in its student population away from credit students to more non-credit students.

Vision for the Future:

- Celebrate the Natural Ecosystem, Landscape and Context
- Create a Safe, Welcoming, and Intuitive Campus
- Plan for Efficiency and Supporting Growth
- Foster a Vibrant Student Experience
- Strengthen Industry Partnerships and Workforce Development

Chairman Keller asked for a motion to approve the Facility Master Plan. Commissioner Hill motioned to approve the Facility Master Plan. Commissioner Fowler seconded the motion, and all voted aye.

VII. PRESIDENT'S REPORT presented by Dr. Michael Mikota, President

Dr. Mikota started his remarks by stating that one of the primary responsibilities of the Commission is fiduciary responsibility for Spartanburg Community College. That is why the presentation from Mr. Kochenower is so important from an audit standpoint and the standing of the financial resiliency and strength. Dr. Mikota went on to recognize the hard work of Mr. Burroughs, Ms. Hughes and the Finance team, as well as Mr. Jeff Boyle, Director of Financial Aid. Mr. Boyle and his team process a tremendous amount of financial aid. To receive an Unmodified Opinion in the accounting world is strong. Revenues in 2019 were at \$40 million, revenues budgeted last year were \$67 million which shows that Spartanburg Community College is operating at a much higher growth capacity than ever. Continual growth is structured in a way that expenditures are efficient. Capacity is being built so that the College can do more than ever before. The demand is there.

Other topics covered in the meeting were:

Performance Measures

- There is a focus on performance measures at other institutions as well as Spartanburg Community College
- The State Technical College System Board put forth to the President's Council at the meeting this past week a proposal for performance measures
- 2025-2026 state funding will be based on performance in five categories:
 - Administrative Fiduciary Accountability Performance
 - Licensure Exam Pass Rates
 - Graduate Placement Rate
 - Fall to Spring Retention Rates
 - Better Student Success Rate
- This proposal was put to a vote, and passed by a vote of 9 to 7
- Dr. Mikota provided the lead motion for the vote.
- These measures are important as they will help to track performance.

Facility Master Plan

- It is critical that all resources and facilities be looked at and approached in new dynamic ways for future advancement
- A new ERP, operating system, is needed
- The biggest challenge at SCC is data, how it is entered and gathered
- This is an expensive investment, but that data, that information and how that is managed to be more efficient with student outcomes is just as important as new buildings and new facilities.
- Significant investment – Critical funding dollars
- Commission and other partners support will be imperative – Foundation and public and private sector input
- This will enable Spartanburg Community College to outpace the competition

President's Leadership Institute

- First cohort launched on Friday, September 6th
- Yearlong training growing leaders to sustain the future of the College
- Personal and professional growth helps the College grow
- Focus needs to be on the faculty/staff and the talent pipeline

Spartanburgers Partnership

- Signed the sponsorship contract with the Spartanburger's on Friday, September 13th
- 2025 Commencement will be held at the new stadium

Dr. Mikota wants future students to realize that Spartanburg Community College is the first choice of opportunity now and well into the future!

Upcoming Events:

Arboretum Adventures 2024

- Thursday, September 19, 2024
- Horticulture fundraiser
- Carol Reese, a horticulture specialist for 27 years with the University of Tennessee Extension, will be the speaker

Growth in the Shadow of the Peach:

- Groundbreaking celebration for the Cherokee County Campus expansion
- New academic building and a Spark Center
- Wednesday, October 9, 2024
- The Fatz sign will be taken down
- Lunch will be served
- Commission will be invited

For the Love of Dog:

- October 22 – Downtown Campus
- Renown author Pilley Bianchi and Illustrator Calum Heath will present about the creative process
- Masterclass, Q&A time and a book signing and reception

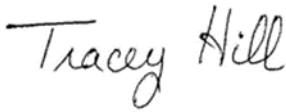
This concluded Dr. Mikota's report. The floor was opened to questions, none were put forth.

Chairman Keller asked for a motion to approve the President's Report. Commissioner Hill motioned to approve the President's Report, Commissioner Anderson seconded the motion, and all voted aye.

VIII. ADJOURN

Chairman Keller asked for a motion to Adjourn the meeting. Commissioner Anderson motioned to Adjourn. Commissioner Smith seconded the motion. All voted aye, and the meeting was Adjourned at 5:32 pm.

Respectfully Submitted by:

A handwritten signature in cursive script that reads "Tracey Hill".

Mrs. Tracey Hill, Secretary